



Stowarzyszenie Księgowych w Polsce  
Oddział Okręgowy w Łodzi



KURS

# English for accounting

Miasto: **Łódź**

Data rozpoczęcia: **01.02.2020**

[www.lodz.skwp.pl](http://www.lodz.skwp.pl)



## Zapytaj o szkolenie

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Nie znalazłeś oferty dla siebie?  
Poinformuj nas jakiego  
szkolenia szukasz:  
biuro@lodz.skwp.pl

# English for accounting

ENGLISH FOR ACCOUNTING - 30 hours  
(Język angielski dla księgowych)

The aim of the training is:

- for the participant to learn accounting vocabulary.
  - Preparation for making use of professional accounting language in the business environment (reading, speaking, writing).
- Accomplishment of training objective requires:
- Active participation in the training
  - Self-study (review of training materials, practical exercises prepared by the trainer)
  - Passing the final exam.

Classes will be conducted in the form of seminar with lots of practical exercises.

The course is planned for 30 learning hours including:

Topics in line with detailed program below 29 h

Written exam 1 h

Total 30 h

1.

Introduction to accounting. Career in accounting.

2.

Accounting equation. Balance sheet preparation.

3.

Accounting concepts. Basic terms.

4.

Traditional vs modern accounting. Taxation.

5.

Cost accounting - types of costs, aim of cost accounting, cost drivers.

6.

Budget and Budgeting. Making arrangements for meetings.

7.

Investments and stock exchange

8.

Depreciation and amortization. Writing business letters

9.

Chasing up payments. Graph description.

10.

Banks & interest.

11.

FINAL EXAM

Participants of the training should have at least middle education level and should demonstrate:

- some experience in accounting,
- Intermediate English level (B1).

Classes will be conducted in English only.

In order to apply you will need to:

- submit your application document,



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- issue the advanced payment required.

Reimbursement of the pre-paid amount is possible only in the case of a written notification of participation withdrawal, handed in no later than 5 working days prior to the course beginning. The remaining amount is due to be paid during the course period, within the deadline specified by the organizer.

For those paying individually, the overall cost of the course can be paid in installments, following a written agreement with the course organizer and including an increase in the remaining amount by 5%.

Classes will be conducted once student groups are formed.

Course mode:

- Once a week 3 training hours, from 16.45

We invite you to try out our training offer.

In order to sign up, click on the "zapisz się" (sign up) button and fill in the registration form.